

Decision Recording Form

Decision determined at Cabinet meeting on 23 January 2024



Cabinet members present:

Councillor Marley Bennett, Cabinet Member for Waste, Climate, Ecology and Just Transition

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for City Economy Finance & Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Housing Services and Energy

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

Councillor Tom Renhard, Cabinet Member for Housing Delivery & Homelessness and Leader of the Labour Group

Apologies:

Marvin Rees, Mayor

Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Purchase of properties for the provision of Children's homes (agenda item 8)
(b)	Ward:	
(c)	Declarations of interest:	Councillor Don Alexander declared a non-pecuniary interest.



(d)	<p>Decision taken</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Approved funding for the acquisition of two properties from the One Lockleaze development as outlined in this report. 2. Authorised the Executive Director Children and Education and Director of Finance in consultation with the Cabinet Members for Children, Education & Equalities to spend the funding to acquire and determine the appropriate place for the properties to be held and managed within the General Fund in accordance with the options set out in this report.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Equalities Impact Assessment 2) Eco Impact Assessment 3) Finance Advice
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Deputy Mayor with responsibility for Children's Services, Education and Equalities



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Wrap Around Childcare – in Primary Schools and Academies (agenda item 9)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the acceptance of funding for the financial year 23/24 of £18k. 2. Authorised the Executive Director Children and Education in consultation with the Deputy Mayor and Cabinet Member for City Economy, Finance and Performance to take all steps required to accept and spend the grant funding allocations for 24/25 and 25/26 (including procuring and awarding contracts over £500k) necessary for the implementation of the programme up to March 2026, in-line with the maximum budget envelopes outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Question 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for Children’s Services, Education and Equalities



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Increasing allocation for Bristol's Smoking Cessation Service - Stopping the Start a new smokefree generation funding (agenda item 10)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the new annual allocation of funding for local authority smoking cessation services, of up to £742,043 per year from 1st April 2024 until 31st March 2029. 2. Authorised the Executive Director for Adults and Communities in consultation with the Director of Public Health and the Cabinet Member for Public Health and Communities City to accept and spend the funding including to procure and award contracts in relation to smoking cessation services as outlined in this report. 3. Authorised the Head of Strategic Procurement & Supplier Relations to approve appropriate procurement routes to market where these are not yet fully defined in this report, or if changes to procurement routes are subsequently required. 4. Noted that the approvals within this report supersede the previous Cabinet decision taken in July 2023, prior to notification of additional funding and enable a compliant contract extension/variation to allow for design of higher value services to reflect the additional funding. 	
(e)	Exempt Information? Open	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Public Health and Communities



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Changing Futures – Bristol Multiple Disadvantage Strategy and Changing Futures programme contract extension (agenda item 11)
(b)	Ward:	
(c)	Declarations of interest:	None
(d)	Decision taken	<p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Approved the Bristol Multiple Disadvantage Strategy at Appendix A and notes that the Multiple Disadvantage Commissioning Board (reporting to the Health and Wellbeing Board) will have oversight of the strategy. 2. Authorised the Executive Director: Adults and Communities in consultation with the Cabinet member for Social Care and Integrated Care System to take all steps required to extend the Second Step contract up to the value of £800,816 to March 2025 for the implementation of the extended Changing Futures programme.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No



(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Adult Social Care and Integrated Care System



Item for Noting – Information Only

(a)	Subject:	Clean Air Zone (CAZ) Evaluation Report (agenda item 12)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: 1. Noted the contents of the Evaluation Report contained in Appendix A.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Two Public Forum Statements 2) Six Public Forum Questions	
(h)	Reason for decision: As set out in the report.	



Cabinet Member with responsibility for Transport



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Application of Bristol Clean Air Zone net proceeds (agenda item 13)
(b)	Ward:	
(c)	Declarations of interest:	None
(d)	Decision taken	<p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Noted the forecast Clean Air Zone net proceeds within financial years 2023/24, 2024/25 and 2025/26. 2. Approved the Detailed Five-Year Programme for application of net proceeds from the Clean Air Zone to enhance public transport and active travel to improve air quality in the city having regard for Bristol Clean Air Zone Charging Order 2022 and the Joint Local Transport Plan as set out in this report and Appendix A. 3. Noted the implications of the Detailed Five-Year Programme for application of net proceeds from the Clean Air Zone for the council's Medium Term Financial Plan.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No



(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none">1) One Public Forum Statement2) Three Public Forum questions3) Equalities Impact Assessment4) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Residents Parking Scheme Policy Review (agenda item 14)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted that further work will be undertaken to support the further development of RPS policies for future consideration as outlined in this report including alterations to visitor permit provision to increase the focus on pay and display. 2. Approved a reduction in business permits in the Clifton Village area of 10%, for those businesses who currently have over seven customer permits or more. 3. Approved the removal of third vehicle permits. 4. Approved increasing the cost of a first permit from £56 to £178. 5. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet member Transport to take all steps required to undertake consultation on the proposals where required, consider any objection report and decide whether the existing Traffic Regulation Order should be varied, and to implement the necessary statutory procedures to implement these changes. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Five Public Forum Statements 2) Three Public Forum Questions 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Transport



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Bristol Avon Flood Strategy Outline Business Case (agenda item 15)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the Outline Business Case and notes and approves its submission to the Environment Agency for its assurance review. 2. Noted the capital cost for delivery (in 2028 present value terms) of Phase 1 construction is estimated at £255m, of which approximately £251m (also in 2028 present value terms) of funding through Defra’s Flood Defence Grant in Aid, WECA’s Economic Development Fund, council reserves and Community Infrastructure Levy is identified in principle. 3. Authorised the Executive Director for Growth and Regeneration, in consultation with the S151 Officer and the Cabinet Member for Finance, Governance and Performance, to apply for and enter into agreements or contracts to spend grant funding of £2.2m Local Levy raised by the Wessex Regional Flood and Coastal Committee in support of the delivery of the Full Business Case and supporting activities. 4. Authorised the Executive Director for Growth and Regeneration, in consultation with the S151 Officer and the Cabinet Member for Finance, Governance and Performance, to apply for and enter into agreements or contracts to spend funding of up to £10m from the West of England Combined Authority, in support of the delivery of the Full Business Case and supporting activities. 5. Authorised the Executive Director for Growth and Regeneration, in consultation with the S151 Officer and the Cabinet Member for Finance, Governance and Performance, to enter into agreements or contracts to spend the council’s capital reserves (as previously allocated to the delivery of the strategy) in support of the delivery of the Full Business Case and supporting activities. 	



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none">1) Three Public Forum Statements2) Three Public Forum Questions3) Risk Assessment4) Equalities Impact Assessment5) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Strategic Planning, Resilience and Floods



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Multi-Storey Car Park Pay on Foot Contract (agenda item 16)
(b)	Ward:	
(c)	Declarations of interest:	None
(d)	Decision taken	<p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Approved the procurement of new Pay on Foot (POF) systems in line with the estimated contract value of up to £1m over 10 years. 2. Approved re-prioritisation of an existing Highways budget to fund the set-up costs of c£200k. 3. Authorised the Executive Director, Growth and Regeneration in consultation with Cabinet Member for Transport to take all steps required to approve the system requirements following further market testing and procure and award the contract in accordance with the maximum budget envelopes outlined in this report. 4. Authorised Executive Director, Growth and Regeneration in consultation with Cabinet Member for Transport to invoke any subsequent extensions/variations specifically defined in the contract being awarded, up to the maximum budget envelope outlined in this report.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No



(g)	Additional information at the meeting/documents taken into account: 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Transport



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Mission Net Zero Project Delivery - Innovate Pathfinder Places Programme Phase 2 (agenda item 17)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted that Bristol City Council and partners submitted a successful bid to the Innovate UK Net Zero Pathfinder Places Programme for the Mission Net Zero Demonstrator Project and have been awarded nearly £5m of funding with up to £3.7m allocated to Bristol City Council. 2. Authorised the Executive Director Growth and Regeneration, in consultation with the Cabinet Members for Housing Services and Energy and Waste, Climate, Ecology and Just Transition and S151 Officer, to take all steps required to accept and spend the funding from Innovate UK of up to £3.708m (including procuring and awarding contracts over £500k); to implement the project as set out in proposals to Innovate UK and the business case in Appendix A2; and, to make any amendments to the project as necessary for successful delivery. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member for Waste, Climate, Ecology and Just Transition



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Cemetery and Crematorium Capital Programme – South Bristol Cemetery Expansion (agenda item 18)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the progress which has been made on the future provision of the City’s cemetery and cremation service as outlined in this report. 2. Approved the use of Strategic Community Infrastructure Levy in relation to Phase 1 of South Bristol Cemetery Expansion. 3. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member Public Health and Communities to take all steps required to spend the Strategic CIL (Community Infrastructure Levy) allocation and procure and award the contracts for the Phase 1 works to deliver the South Bristol Cemetery Expansion project. 4. Noted that a further report will be brought back in accordance with the decision pathway in relation to the Phase 2 development for Bristol Cemetery Expansion Works. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none">1) Two Public Forum Statements2) Two Public Forum Questions3) Consultation4) Equalities Impact Assessment5) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Public Health and Communities



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Procurement of Insurance Cover for the Council's Leasehold Flats (agenda item 19)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Director of Finance in consultation with the Deputy Mayor, Cabinet Member Finance, Governance, Property and Culture to take all steps required to procure and award a one-year contract insurance arrangement for leaseholders and the Right to Buy Scheme as outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment	
(h)	Reason for decision: As set out in the report.	



Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Procurement of Financial Systems including internet and telephony payment systems (agenda item 20)
(b)	Ward:	
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Noted the two contract extensions Decisions taken on 27/11/2023 to extend the Agilisys Hosting & Support Contract for ABW and to extend the final year of Unit 4 Support and Maintenance Level 3/4 including the transition to ERP7 Cloudstep One, referred to as a 'lift and shift', which is the first phase towards ERP7 Software as a Service (SAAS) as required by Unit 4. 2. Authorised the Director of Finance, in consultation with the Deputy Mayor with responsibility for Finance, Governance and Performance to <ol style="list-style-type: none"> i. procure and award the contract and implement the 4-year service agreement starting 1/5/24, bringing the total contract period to 5 years, for the hosting and support of the Council's financial ledger and accounting system, with Unit 4 Business World, including any associated technical configuration changes to ensure business continuity at an estimated potential cost of between £2.2m to £2.5m over 5 years. (This will align with the expiry of the current arrangements on 30/11/2024 and will include the move to 'SAAS'). ii. procure and award the contract and implement a solution for the Council's internal payment system with 'The Access Group Pay360', when the current arrangement expires 31/03/24 at an estimated potential cost of £3m over three years. 3. Authorised the Director of Finance in consultation with the Deputy Mayor with responsibility for Finance, Governance and Performance to review options for the Council's payment systems and thereafter determine the most appropriate solution and take the necessary action (in respect of both current and new arrangements, as appropriate) to implement that decision including procuring and awarding contracts which may be above the key decision threshold.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>



(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Housing Revenue Account (HRA) Budget Proposals 2024/25 (agenda item 21)
(b)	Ward:	
(c)	Declarations of interest: None	



(d) Decision taken

That Cabinet is asked to recommend the following proposals to Full Council:

1. Agreed and recommended a rent and service charge increase of 7.7% effective from April 2024 to Full Council, applicable to HRA dwelling (general needs accommodation, supported housing and temporary accommodation).
2. Agreed and recommended the one-year revenue budget of £151m for 2024/25 set out in Appendix A1 to Full Council.
3. Agreed and recommended the five-year capital programme 2024/25–2028/29 as detailed in Appendix A1 to Full Council.
4. Authorised the Executive Director of Growth and Regeneration, in consultation with the Cabinet Member for Housing Services and Energy, to increase service charges (including district heating) and garage rents in line with inflation and to approve the recalculated service charges and service charge statement based on actual costs for issue in September 2024.
5. Noted the key assumptions in the 30-year business plan and that the finance model is established within the agreed affordability principles summarised in Appendix A1, Table 4.

That Cabinet:

6. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homelessness, or the Cabinet Member for Housing Services and Energy, and the Council's Section 151 Officer to submit appropriate funding applications (including Homes England grants for development) and if successful to:
 - accept funding and agree associated grant terms/conditions (additional consultation required with Legal Services); and
 - spend the funding by delivery of the projects (set out in appendices A2 and A3) via compliant procurement routes; and
 - use HRA investment plan funds and or reserves to match fund projects to maximise funding opportunities; and
 - such authority to include decisions above £500K.
 - note that delegated decisions relating to funding applications and associated projects will be published (Officer Executive Decisions).
7. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Services and Energy and the Council's Section 151 Officer, subject to keeping within the approved overall HIP budget:
 - a. To approve the priority of the procurement projects set out in Appendix A2, take all steps required to select the appropriate procurement route and to procure and award the contract in line with the Council's procurement rules and regulations. Such authority to include decisions above £500K.
 - b. To adjust and/or defer (from within the current year's programme, including those set out in Appendix A2) any project(s) to fund the increased cost of any other project and/or to accommodate other changes in the programme subject to keeping within the approved overall budget. Delegated decisions to adjust or defer the programme will be published (Officer Executive Decisions).



	<p>8. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homelessness and the Council's Section 151 Officer to:</p> <ol style="list-style-type: none"> a. Approve the priority of the procurement projects set out in Appendix A3 and take all steps required to procure and award contracts (including goods, works and professional services) b. during 2024/25 to deliver the HRA Development Programme capital investment plans detailed in Appendix A3 (notwithstanding those individual contracts may exceed the key decision threshold) c. agree the allocation of financial expenditure on schemes within the Programme and to authorise changes to the schemes as required to deliver the development proposals. Such authority to include decisions above £500k. d. to determine the appropriate nature/mix of tenure appropriate for each scheme e. to identify and authorise suitable sites and properties for the programme, including both Council property and acquiring additional land or properties. f. Delegated decisions relating to development will be published (Officer Executive Decisions)
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Three Public Forum Questions 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco Impact Assessment



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for City Economy, Finance & Performance, Cabinet Member with responsibility for Housing Services & Energy



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Dedicated Schools Grant budget proposals 2024/25 (agenda item 22)
(b)	Ward:	
(c)	Declarations of interest: None	



(d) Decision taken

Cabinet is asked to recommend the following proposals to Full Council:

Approved 2024/25 DSG budget:

1. Schools Block (detail in Appendix A3)
 - a. the Schools Block budget be set at £342.604 million for 2024/25, as per Table 1 in the report
 - b. £1.721 million of the overall Schools Block DSG is transferred to the High Needs Block to support the growing demand
 - c. the basis for distributing the funding to mainstream schools be as set out and agreed by Schools Forum (Appendix A3)
 - d. the Growth Fund for established schools expanding in September 2024 be set at £2.0 million (a component of the total Schools Block budget).
2. Central School Services Block (detail in Appendix A2)
 - a. Following Schools Forum agreement, approve the Central School Services Block budget is set at £2.696 million for 2024/25.
3. High Needs Block (detail in Appendix A2)
 - a. Approve the High Needs Block budget be set at £91.256 million for 2024/25 as per Appendix A2, after receiving transfers of £1.721 million from Schools Block.
4. Early Years Block (detail in Appendix A2)
 - a. Approve the Early Years Block budget be set at £55.180 million for 2024/25, noting that spend and DSG income will fluctuate, according to participation levels in each of the three school terms
 - b. Approve that funding for Early Years should be distributed in line with the arrangements explained in the report to Schools Forum (Appendix A2).

Cabinet to noted the following:

5. Overall position - note
 - a. the 2024/25 DSG overall allocation of £491.736 million.
 - b. That the forecast DSG expenditure in 2024/25 is £511.838 million, with a forecast accumulated deficit of £76.179 million
 - c. The Education Service will continue to work with the Schools Forum and the respective Task and Finish Groups (High Needs Task and Finish Group; Early Years Task and Finish Group) to explore sustainable mitigation options to bring the DSG budget to an affordable position over the medium term. This will include the implementation of the proposed changes to the current non[1]statutory top-up funding model. Recommendations will be presented to Cabinet for a key decision on 6 February 2024. This follows a recent city-wide consultation which closed on 15 December 2023 outlining a set of options to reform current funding models.
 - d. Bristol Schools Forum (SF) feedback on 2024/25 DSG budget (that will be published separately following receipt):



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Consultation 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	2024/25 Budget Recommendations & Treasury Management Strategy (agenda item 23)
(b)	Ward:	
(c)	Declarations of interest: None	



(d) Decision taken

That Cabinet recommended to Council to:-

Note:

- The report from Overview and Scrutiny Management Board (OSMB) and/or the Resources Scrutiny Commission that will be published separately.
- The budget consultation process that was followed and feedback as outlined in Section 18 and Appendix 6.
- The categorisation of earmarked reserves and provisions set out in Section 15.
- That the budget consultation feedback and equality impact assessments have been taken into consideration and have informed the final budget proposals.
- The feedback provided by Bristol Schools Forum for Cabinet and Council, for consideration in making final decisions on the Dedicated Schools Budget for 2024/25 as set out in Appendix 14.
- The Section 25 Statement of the Chief Finance Officer (s151 Officer) as set out in Section 17 on the robustness of the budget and adequacy of reserves.

Delegated Authority:

- To the Director of Finance after consultation with Designated Deputy Mayor with responsibility for Finance, Governance and Performance and the Mayor, to make any necessary technical adjustments that may be required to the budget with transfers to and or from reserves as appropriate.

That Cabinet recommended to Full Council:

- The Bristol City Council levels of Council Tax increase of 4.99%; which includes 2% precept to support Adult Social Care, noting the precepts of the Police and Crime Commissioner for Avon and Somerset and the Avon Fire Authority.
- The council's General Fund net revenue budget for the year 2024/25 as £525.494 million and expenditure allocations as set out in Appendix 1; subject to any budget amendments properly notified to and approved by the council in line with the Constitution.
- That supplementary estimates be approved as part of the Budget 2024/25 Report in the case that they are required to meet Q3/P8 2023/24 full year forecast spending requirements (see Appendix 15)
- The council's capital budget and programme for the years 2024/25 – 2033/34, totalling £2.7 billion for the General Fund and Housing Revenue Fund.
- The strategic Community Infrastructure Levy allocations in section 13 are approved.
- The proposed Treasury Management Strategy for 2024/25 in Appendix 4, incorporating the Minimum Revenue Provision policy and the prudential indicators and limits.
- To approve the Strategy for the Flexible use of Capital Receipts as set out in Appendix 5.
- To approve the changes to Council Tax for empty homes (long term empty dwellings that are substantially unfurnished) and for second homes (dwellings that are occupied only periodically and are substantially furnished) in Appendix 12 be applied from 1 April 2024, or as soon as possible thereafter, subject to the required legislation being in place.



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Statement 2) Two Public Forum Questions
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Item for Noting – Information Only

(a)	Subject:	Q2 Quarterly Performance Progress Report – Q2 2023/24 (agenda item 24)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: 1. Noted the Theme Summary reports and overall Performance progress, and the measures to address performance issues to be implemented by relevant services.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	



Deputy Mayor with responsibility for City Economy, Finance & Performance



Item for Noting – Information Only

(a)	Subject:	Q3 Corporate Risk Report 2023/24 (agenda item 25)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet 1. Noted the current strategic risks and mitigating actions being taken to reduce to within tolerance	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	



Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 30 January 2024

(a)	Subject:	Finance Outturn Report (P8/Q3) (agenda item 26)
(b)	Ward:	
(c)	Declarations of interest: None	



(d) Decision taken

That Cabinet noted:

- The General Fund forecast overspend of £5.6m against council approved budget at Q3/P8 2023/24.
- The Quarter 3/Period 8 technical virements (Appendix A1a, Tables 3 and 4).
- The performance on delivery of savings (Appendix A1a, section 4, Table 5).
- The additional weighted net risk of £3.4m per the risks and opportunities register (Appendix A1a, section 5, Table 5)
- A forecast underspend of £0.2m within the HRA and that over- or under-spends that materialise within the HRA will be funded by a transfer to or from the HRA general reserve at the end of the financial year.
- A forecast in-year deficit of £16.4m after in-year mitigations of £2.1m, accumulating to a total £56.1m carried forward deficit in the DSG at the close of 2023/24.
- A breakeven position on Public Health services.
- The level of outstanding debt as at 30 November 2023 (Appendix A1a, section 7, Tables 9 and 10).
- The latest position on balance sheet risks (Appendix A1a, section 8, Table 11)
- The 1 April 2023 opening balances on the General Fund and Earmarked Reserves and movements to Q3 (Appendix A1a, section 2.6, Table 2).
- A forecast £1.5m underspend (including £2.3m overspend for the allocated General fund and a £3.8m underspend on HRA) against the revised Capital Programme's Budget (Appendix A1b)
- The planned use of capital receipts of £9.8m (Appendix A1b, section 3)
- The decision to submit a FADF application to the WECA to access £0.6m from the £12m Liveable Neighbourhood allocation within the CRSTS funding.

That Cabinet authorised:

- The write-off of £0.43m from previously approved budget savings initiatives IN27b and 2223-GR055.
- The Executive Director, Growth and Regeneration, in consultation with the council's S151 Officer and the Deputy Mayor with responsibility for Finance, Governance and Performance to accept and spend the latest funding award of £0.170m (in addition to previous £0.338m) from the West of England Combined Authority for the delivery of the Active Travel Capability and Ambition Fund 6-month extension across financial years 2023/24-2024/25.
- For the Executive Director, Growth and Regeneration, in consultation with the council's S151 Officer and the Deputy Mayor with responsibility for Finance, Governance and Performance to accept the £0.6m funding provided specifically for the Bristol South Liveable Neighbourhood Scheme and to procure and award contracts for expenditure of that funding.
- For the Executive Director, Growth and Regeneration, in consultation with the council's S151 Officer and the Deputy Mayor with responsibility for Finance, Governance and Performance to accept the £0.67m funding provided specifically by WECA from the Investment Fund to provide specialist resources to cover areas such as communications and engagement, property and finance, over the duration of the CRSTS program and to procure and award contracts for expenditure of that funding.



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: None
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Item for Noting – Information Only

(a)	Subject:	Bristol's Just Transition Declaration (agenda item 27)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet 1. Noted and agrees with the summary of actions and next steps contained within the report (Appendix A).	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment	
(h)	Reason for decision: As set out in the report.	



Cabinet Member for Waste, Climate, Ecology and Just Transition



Item for Noting – Information Only

(a)	Subject:	Barton House Emergency Evacuation (agenda item 28)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted <ol style="list-style-type: none"> a. the urgent key decision taken on the 12th January 2024 as outlined in this report and attached at Appendix A. b. that reprioritisation of HRA budgets will be required to accommodate the spend. c. The arrangements that are ongoing to support the Tenants who have been displaced. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment	



(h)	Reason for decision: As set out in the report.
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